

TO: ALL Lebanon Catholic Parents
FROM: Lebanon Catholic Administration
RE: **Medications in School**
DATE: September 23, 2010

On September 14th all diocesan principals were asked to notify the parents of their respective schools regarding the new updated Diocesan Policy on the procedures for the Administration of Medications in schools.

- Parents must fill out an “Authorization for NON-PRESCRIPTION Medication form.
- The medication must be provided in its ORIGINAL CONTAINER, UNOPENED with a legible label.
- The parent will also be required to fill out the Consent Form which must be witnessed by a school employee.
- Both these forms along with the medication will be kept in the nurse’s office.
- The school can no longer provide any type of non-prescription medication to any student for any reason. ALL medication must be provided by the parent following the above conditions.
- Parents who have already filled out the NON-PRESCRIPTION form prior to this updated diocesan policy must complete the Consent Form and bring in the medication for their child.