

June 2011

Dear Parents,

In the 2011-2012 school year, The Middle States Service Committee will be in the fifth year of its new school-wide service program. In the 2011-2012 school year we will be doing the following service:

Grades K-3

4 hours of community service

1 hour of school service

Grades 4-5

8 hours of community service

2 hours of school or church service

Grades 6-7

6 hours of community service that includes  
a class Caritas project

Grades 8-11

12 hours of community service

3 hours of Caritas

Grade 12

20 hours of community service

10 hours of church service

10 hours of Caritas

Service forms and their corresponding reflection papers are on online for your convenience this year. All completed service forms and reflection papers will be kept in your child's service folder. You will be informed twice a year on your child's completed service hours. If you have any questions on this project, contact Mrs. Monica Simmers on the school website.

Respectfully,

Mrs. Monica Simmers, Chairperson  
Middle States Service Committee

## Senior Service Guidelines

1. 40 hours of volunteer service must be completed by May 1 of the graduating year to fulfill graduation requirements. You may begin serving hours on May 1 of junior year.
2. All service work must be documented on senior service forms. These must be signed by the supervisor of the service activity. Students must also complete a reflection sheet for each **different** activity completed.
3. All forms should be submitted to your senior service faculty advisor **as they are completed**:
  - Last names beginning A – G Mrs. Mohl
  - Last names beginning H – Z Mrs. Clark
4. At least 10 hours must be earned by volunteering in your parish. We suggest that Non-Catholic students complete the 10 hours of service in your own church.
5. At least 10 hours must fall under the guidelines of Caritas (Corporal Works of Mercy). Caritas is service wherein the student **interacts** one-on-one with another person. This other person should be someone who has a real need that you can fill. Some suggested places to volunteer, with some contacts, are available from your service moderators.
6. The remaining 20 hours may be earned by volunteering for one agency or community-sponsored activity or may be divided between several agencies or activities. These hours may be earned by volunteering in the community. Some restrictions apply:
  - Family responsibility (e.g. babysitting, lawn care, etc.) **do NOT** count as community service
  - **NO** service work may be done during school hours, including study halls
  - **REQUIREMENTS** for clubs, school sports, or school activities do NOT count toward senior service hours.
7. No money or compensation may be accepted for senior service work.

- 8.** Be creative when thinking about what you can do for your parish, community or school. The possibilities are unlimited!
  
- 9.** If you have any questions about a senior service project over the summer or during the school year, contact your advisor BEFORE beginning it. School secretaries can relay the message or use the Lebanon Catholic website to contact the advisor.

LEBANON CATHOLIC SCHOOL -- SERVICE COMMITMENT INFORMATION

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

Date of Service \_\_\_\_\_ Circle Type of Service: Caritas Church Community

Program \_\_\_\_\_ Total Hours \_\_\_\_\_

Description \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact Name (please print) \_\_\_\_\_

Organization \_\_\_\_\_

Full Address \_\_\_\_\_

Phone Number \_\_\_\_\_ E-mail Address \_\_\_\_\_

*The student named above has successfully completed the stated hours of volunteer service under my supervision.*

\_\_\_\_\_  
(Signature) \_\_\_\_\_ (Date)

***REFLECTION QUESTIONS***  
**High School (including 8<sup>th</sup> grade confirmation class)**

1. Why did you choose this service?
2. Describe your service. What did you do? Who did you help and how?
3. What skills or knowledge did you possess that helped you perform your service? What skills or knowledge did you gain from this experience?
4. Describe the ways the community, church, or school benefited from your service.
5. What did you learn about yourself from your service experience? How has this experience affected you as a person? **HOW HAS THIS EXPERIENCE HELPED YOU GROW IN YOUR FAITH?**
6. (If Caritas) Did you see the face of Christ in the person you helped?
7. Did you learn any career ideas from your service? What?
8. Using a teacher-chosen Scripture passage, write a reflection relating the passage to your service.

*"Everyone has heard of your loyalty to the gospel, and for this reason, I am happy about you. (Romans 16)*

**Lebanon Catholic K-7 Service Commitment Information**

**Date of Service** \_\_\_\_\_ **Grade Level** \_\_\_\_\_

**Teacher Name** \_\_\_\_\_

**Circle Type of Service:**      **Caritas**                      **Total Hours** \_\_\_\_\_  
   **Church**  
   **Community**  
   **School**

**Organization** \_\_\_\_\_

**Description** \_\_\_\_\_

---

---

---

---

---

---

---

---

---

---

**Please list the names of the students below:**

# ***REFLECTION QUESTIONS***

## **Elementary**

1. Why are you doing this project?
2. With this project, who did you help and how did you help them?
3. Give example of how you think God is pleased with your project?
4. If Jesus came in during your project, why would He be happy with what you are doing?
5. How did you feel about yourself while working on this project?

***REFLECTION QUESTIONS***  
**Middle School (grades 6 and 7 only)**

1. Describe the ways the whole community, the Catholic Church, or Lebanon Catholic School benefited from your service.
2. What did you learn about yourself from your service experience? How has this experience affected you as a person? **HOW DID THIS EXPERIENCE HELP YOU GROW IN FAITH?**
3. Explain this service project.
4. (If applicable) Do you think the work you did was worthwhile? Was it appreciated? How did the recipient express appreciation?

Dear Parent or Guardian,

The students in grades 8 – 11 have been working to fulfill the Middle States service committee requirement of eight (8) hours of community service in the 2010-2011 school year. They are also asked to do two (2) Caritas hours.

\_\_\_\_\_ has completed \_\_\_\_\_ total hours:

\_\_\_\_\_ Community hours

\_\_\_\_\_ Caritas hours

If you have any questions about the service program for your child's grade level, do not hesitate to contact your child's service advisor at 273-3731.

Thank you.

Teacher name here