



**Diocese of Harrisburg  
Secretariat for Education**

***MEMORANDUM***

TO: Principals

FROM: Fr. Edward J. Quinlan  
Secretary for Education

DATE: November 25, 2014

RE: Federal Lunch Programs

Reviews of the Federal Lunch Programs are requesting a note about the school's non-discrimination policy and how complaints are handled. The following information is to be used in the forms required for the program based on consultation with PCC and USCCB legal counsel. It is also the policy that should be posted on the school web site.

Non-discrimination Policy (derived from policy 5112-Admissions)

**Catholic schools in the Diocese of Harrisburg do not discriminate with respect to race, sex or ethnic origin.**

Appeal Process:

**The Diocesan policy 4102-*Procedure for investigating complaints and resolving conflicts*, is available to participants for complaints regarding the lunch program. Complaints may also be directly sent to the USDA Office of Civil Rights.**